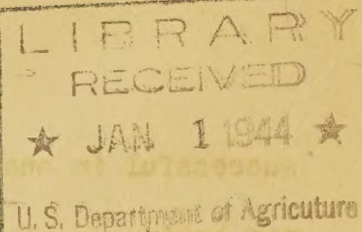


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A STUDY OF THE COUNTY PLANNING PROCESS



A Cooperative Study by the Agricultural Extension Service,
the Bureau of Agricultural Economics
Office of Experiment Stations,
United States Department of Agriculture
in collaboration with
the Extension Service and
Experiment Stations in Several States

Introduction

The study of the planning process has been developed with one thought in mind - developing a systematic and cooperative way for all those engaged in planning to take a look at what is happening in County Land Use Planning. The first unit of the study is a cooperative undertaking between the Extension Service and the Bureau of Agricultural Economics dealing with the organization and process of planning carried out in the counties. A second unit to be initiated later will involve collaboration between the Office of Experiment Stations, the Bureau of Agricultural Economics, and Extension Service, and will deal with the research aspect of Land Use Planning. Progress in the future can be assured by a careful appraisal of what is happening today. Even a planning program must have a plan. It is felt that this study will assist each State and county to make its own self-appraisal of how planning is going.

There is no intention that this study will be used as an investigation whereby a research agency will go into a county and point out what is "wrong" with the planning program. Nor is there any thought that the findings of this study will be brought together and used as a basis of laying down "the way" planning should be done, though presumably exchange of ideas among States could be of value. It is felt, however, that, by starting now to look at the planning process, we might all profit and as a result be in a stronger position to work together on this program in the future. Unless we "know" what is happening in our planning efforts we will have at best only guesses as to why planning is more or less

successful in one county and State than another. With the few years' experience now behind us, it would seem that we can and should begin now to take a look at what we have been doing and then see for ourselves how well we have done our jobs.

The responsibility for guiding this study has been placed with the Division of Farm Population and Rural Welfare of the Bureau. This does not mean, however, that members of this Division will do all the work. On the contrary, they will merely guide, and help coordinate the study. Each State interested in making a self-appraisal of planning should be prepared to assign one of its cooperative employees to this study. Better still, work the study in with the regular planning program of work for a county. The Division of Farm Population and Rural Welfare will assist in getting the study started and in making the analysis.

This study has been developed and brought together in its final form by the following persons: H. M. Dixon, M. C. Wilson, Barnard Joy, Paul V. Kepner, Virgil Gilman, Bonney Youngblood, Harold Vogel, John Page, and Douglas Ensminger.

The persons who have thought this study through from many angles have recognized the need for defining some of the major "objectives" of a democratic planning process. While other objectives of planning were recognized and discussed it was decided to limit the present study to an analysis of the planning process including (1) the organization for planning, and (2) the effectiveness of the planning process itself.

The first phase of the county planning study seeks to explore the following "objectives" which have been stated in the form of questions:

I. Organization for planning

1. To what extent are farmer members of county and community committees representative of?
 - a. Natural neighborhoods and communities
 - b. Various income levels
 - c. Special interest groups, such as tenants, landowners, farm labor, rural youth, etc.

- d. Various types of farming including part-time and subsistence farming
2. To what extent are all agencies servicing agriculture and/or concerned with programs or activities related to conditions of rural living represented on county committees?
 3. Are membership on both county and community committees predominantly farm people? To what extent are nonfarm people represented?

II. Effectiveness of the planning process

1. To what extent has there been an intensity of interest as evidenced by attendance at committee meetings by?
 - a. County committee members
 - b. Agency representatives
 - c. Community committee members
2. To what extent has there been developed a common understanding by agency representatives and farmer committee members of the basic problems of the county and their interrelationship as indicated by character, scope, and comprehensiveness of reports and recommendations prepared, and as revealed by interviewing committeemen and agency representatives? Has this resulted in the development of policies for action programs through mutual agreement?
3. Has the planning organization been of such nature as to permit assigning lines of responsibility to committees (community, county, and State) and agency representatives so as to assure action on the community, county, and State levels?
4. Has the planning organization been of such nature and the work undertaken of such character that planning becomes a continuous

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dynamic process and not something mechanical which ceases with the preparation of maps and formal reports?

5. Does a high proportion of the farmers in each community know of the activities being carried on by planning committees and are they given an opportunity to participate and to express themselves on the desirability and feasibility of the community and county plans as they are developed?
6. Has there been an improvement in relationship among agencies?
 - a. Federal
 - b. State
 - c. Local
7. To what extent has the available educational technique been used singly and in combination to secure the attainment of land use planning objectives?
8. Has planning resulted in change in behavior (action)?
 - a. By agencies
 - b. By farm people

This study is at present designed for use in at least one county of each of the seven areas of the Bureau of Agricultural Economics. While it would probably be desirable to have the study made in more States, it has been decided that this first approach should be experimental in nature and, therefore, limited to a few counties. From the experience gained in the seven counties, it is planned to make whatever changes in the study seem desirable and extend it to other States in the future - if and when the other States request the Division of Farm Population and Rural Welfare for its assistance in conducting such a study. Since the real value in the study lies in having the individual State make its own appraisal of planning this study will not be initiated until the State sees value in it and has the time to undertake it.

UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Extension Service
and
Bureau of Agricultural Economics

THE PLANNING PROCESS

- An Outline for Study -

C O N T E N T S

- A. County background material
- B. Introduction of planning in the county
- C. Methods of organization for county
- D. Work of the county committee
- E. Criteria of determining community boundaries
- F. Method of organization for community
- G. Work of the community committee
- H. Professional personnel and action agencies
- I. Getting action on plans
- J. A plan for planning
- K. Method of acquainting people with planning activities
- L. What do people think LUP is?

THE PLANNING PROCESS

The following information is to be obtained in each county where the history and development of the planning process is to be studied intensively. It is the intention that the questions listed and their order of arrangement constitute only an orderly approach to the study of the planning process. Certainly all of these questions should be thoroughly explored by the field agent but he should by no means limit himself to them. Local situations will modify the use of some of the questions while in other instances the success of the study will depend upon the field agent's sensitivity to phenomena not anticipated by those who prepared this outline. Thus, this must not be construed as a "canned schedule," but simply as an organized outline of questions upon which interest should be focused.

A. County Background Material

1. List the most important agricultural crops or enterprises in this county in order of importance. Indicate average yield for crops or average size of flock or herd for livestock.

<u>Crop or enterprise</u>	<u>Yield or av. size</u>
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a.

b.

c.

d.

e.

2. On a highway map indicate:

- a. Locations of homes of committeemen

- b. Locate local meeting places of -

- (1) Usual gatherings sponsored by county agent
- (2) L. U. P. committees
- (3) Home Demonstration Clubs (neighborhood or community location)
- (4) 4-H Club and F. F. A.
- (5) Farm organizations - specify
- (6) Consolidated high schools and rural grade schools
- (7) Rural churches
- (8) Other rural public buildings, e.g. community halls, etc.
- (9) Any special areas (mining, recreation, suburban residence, etc.)

3. Obtain maps of:

- a. School districts (Consolidated high schools
(Grade schools
(Parochial schools
- b. Minor civil divisions - township or beat
- c. Present L. U. P. "community" area
- d. A. A. A. organizational areas
- e. Election districts
- f. L. U. P. land use classification map
- g. Topographical map

B. Introduction of Planning in County

1. Methods used in introducing LUP in the county

What were methods of interesting county agents in LUP?

State Conference? Circulars? Individual conferences?

Extension Director? Other State personnel? BAE Representative?

2. In many counties planning is being carried on as a logical outgrowth or development of work previously pursued in the

county. To what extent is planning in this county related to previous extension or other related work?

3. Who initiated land use planning in county?

a. County agent? County extension committee? District agent?

Extension planning specialist? Assistant or State BAE

Representative? Other persons or agencies (specify)?

b. What was the reason given for undertaking the planning job?

4. Which persons or groups were contacted about planning?

a. On their first visit - Give date

(1) Action agency officials? Which ones?

(2) Farm people?

(3) Other community leaders.

Discuss scope of their activities and responses of persons contacted.

b. On subsequent visits, but prior to the organization of

other county or community committees - Give dates.

(1) Action agency officials? Which ones?

(2) Farmers?

(3) Other community leaders.

Discuss scope of their activities and responses of persons contacted.

5. What moves were made toward organization?

a. Were any community-wide meetings held or were

any other educational meetings conducted prior to organization of county committees? Discuss.

b. Was there first set up an organization which was

later replaced by a permanent organization?

- c. Was county committee made up of community representatives?
6. Were any information mediums other than those included above used to inform farm people of planning before actual organization was effected? Indicate which, and discuss scope of. To what extent were the following mediums used in carrying the activities and developments of the planning program to the people?
 - a. Radio
 - b. Newspapers
 - c. Prepared pamphlets, bulletins, or mimeographed letters
 - d. Vocational agriculture teachers meeting with farmers
 - e. Rural leaders, ministers, school teachers, etc.
 - f. Home demonstration clubs
 - g. Farmer organizations - Grange, Farm Bureau, A. C. P., Extension committees, community clubs, etc.
 - h. Other agency meetings
 - i.

Where possible substantiate discussion by securing copies of original documents pertaining to above.

7. How, when, and from where do people think planning started?
8. Evaluate the procedures followed in introducing planning in the county?

C. Methods for Organization of County

1. Was the county committee organized before or after the community committees were organized? Give dates and explanation.
2. To what extent was assistance furnished by State office in helping organization?
3. Who presided at county organization meetings?

4. Were subject matter, problems, action programs discussed at organization meetings? Which and how much? Who discussed these subjects?
5. What social or economic groups were considered in getting up organization?
6. What area boundaries were considered at this stage, if any?
7. What constitutes membership in a committee? Is any distinction made between voting and nonvoting members?
8. Did the county land use planning committee replace existing county extension program planning committee or sub-committee?
How long had such extension committee functioned prior to organization of land use planning committee?
9. Methods of determining representation on county committees and community committees.
 - a. How did the county committee members receive their membership? Were they appointed, elected, or selected? By whom or what group or groups? Provisions for replacement.
 - b. What criteria were used in getting representation on committees? Type-of-farming areas? Physical conditions? Problem areas? Trade centers? Natural communities? Church affiliation? Lodges? Nationalities? Village interests, etc.?
 - c. Was representation outlined by county agent or other official only, or did farmers offer suggestions?
 - d. Clients of FSA? NFLA borrowers? Members of AAA Committee: County Commissioner? Others? Were these considered "farmer" members or "agency members"?

- e. Were members of farm organizations consciously placed on committees? Grange? Farmers Union? Farm Bureau?
Marketing associations? Others?
 - f. How were tenants and farm laborers represented?
 - g. What consideration, if any, was given the following in apportioning representation on the county level?
 - (1) Tenure groups
 - (2) Racial groups
 - (3) Nativity groups
 - (4) Small farm operators
 - (5) Economic groups
 - (6) Nonagricultural groups
 - h. What understanding did committee members have regarding their tenure of office on committees? What is the present policy?
10. Women in LUP in the county
- a. Are women on the county committees?
 - b. Do they act with men on all problems, or do they consider separate problems by themselves?
 - c. If women perform separately, what methods are used?
Subcommittees? Homemakers clubs? Other?
 - d. What are a few problems considered by women?
 - e. How are separate women's activities tied into LUP?
11. Are youth (under 25 yrs.) represented on the county committee?
12. Who takes initiative in calling and conducting meetings?
13. How are county committee members notified of meetings?
14. What, if any, subcommittees have been organized?

D. Work of the County Committee

1. Secure dates of all LUP meetings - Indicate type of meeting and to whom it was open. Get list of all attending each meeting.
2. Secure minutes of all county meetings.
3. What specific planning assignments have been undertaken by the county planning committee? How was each assignment disposed of?
4. Has an "intensive" LUP report been prepared for this county?
Who supplied the material?
5. Who did the mechanical job of preparation?
6. To what extent did committeemen assist in the mechanical job?
7. Whose responsibility was the report considered to be?
8. How many copies were prepared?
9. What consideration was given to the contents, before it was reproduced, by farmer committeemen? By agency representatives?
10. What was the purpose of the report?
11. To whom was it distributed?
12. What did researchers (Experiment Station, BAE, and others) contribute to intensive report?
13. Did farmers assist in preparation of county report or did technicians do it?
14. Regarding final plans - Did they evolve from discussions in community meetings and work into the county plans, or were they products of the county committee and/or technicians and "sold" to the community committees?
15. Records of current LUP operations
 - a. What records of LUP operations are maintained in the county?

- b. Who is responsible for these preparations?
 - c. Who actually prepares them?
 - d. Who gets copies?
 - e. What use is made of these records?
 - f. Are special reports furnished the State office concerning LUP?
16. Processes or methods used to help county committees to determine their scope and functions
- a. How were these explained or agreed upon? By county agent?
By someone else?
 - b. Was county agent furnished with an outline of range of problems that might be considered? Who furnished outline?
What were some of the problems or subjects?
 - c. Did specialists or representatives of action agencies assist in this?
 - d. Did farmers present ideas or problems at this stage?
 - e. Were problems or subjects principally concerned with individual farms, or were they broader community or county problems?
17. Problems enumerated and defined in county
- a. Were problems raised and discussed in connection with future land use mapping?
 - b. Were problems raised and discussed of a particular type, i.e., physical, economic, or social?
 - c. Was there definite guidance by discussion leader as to problems to be considered in the communities, or was this left "wide open" for group consideration?
 - d. Were problems chiefly related to individual farms, or were they community-wide, county-wide, etc.?

- e. How were problems brought together by county committee?

How were priorities determined (if any) as to order of attack?

18. Techniques in mapping processes (Work Outline No. 1).

- a. What base maps were used?
- b. Did farmers actually draw boundary lines? Color map?
- c. Did the county agent (or other person) "steer" the activities by asking leading questions?
- d. What technical material was brought into the county meeting to aid "mapping."
- e. Who actually made the decisions as to future use of land?
- f. Who assembled the community maps and consolidated them into a county map?
- g. How were boundaries adjusted when a land use classification extended from one community to another?
- h. Was "mapping" the end product sought for, or did farmers think planning to be a continuing process?
- i. Was mapping done by ownerships or operating units, or according to natural phenomena?
- j. What are the advantages of methods used compared with other methods?

19. What has been done toward making county committeemen realize their responsibilities as planning leaders?

- a. To reflect the thinking of the community committee?
- b. To return ideas and recommendations back to the community committee?

20. Are committees encouraged to hold meetings without outside help?

21. Does the county agent attend every meeting?
22. Have discussions at meetings of county land use planning committee been:
 - a. Largely dominated by employees of governmental agencies?
 - b. Small but helpful participation by rural people?
 - c. Equal participation by both groups?
 - d. Agency representatives stay in background?
23. Are committee meetings called only when some specific proposal is to be considered? Who determines proposals?
 - a. Is there a definite scheduling of future committee meetings? How long into the future?
 - b. Who initiates the meetings?
24. List problem subcommittees which have been set up:

[illegible]

For each problem listed indicate how the subcommittee findings were used by the county committee.

- a. Were the subcommittees set up before or after the LUP

committee outlined the problems?

- b. Were subcommittee members taken exclusively from the LUP committee, or were new persons brought in to serve on subcommittees?
- c. Did these subcommittees show interest, discuss and make recommendations regarding problems outlined.

E. Criteria of Determining Community Boundaries

- 1. What policies were decided upon by planning leaders to govern the subsequent organization of the county committee and community committees? Discuss, showing process of consummation of these policies. Were they changed during the process, and why:
Cover specifically:
- 2. On what area basis was the county divided into "communities"?
 - a. Township lines?
 - b. School district boundaries?
 - c. Churches?
 - d. Trade centers?
 - e. Movie location?
 - f. Nationalities?
 - g. Lodges or other organizations?
 - h. Physical conditions?
 - i. Womens' organizations?
 - j. Roads?
 - k. Recreational areas?
 - l. Natural neighborhoods and communities?
 - m. Others?

3. Who decided to use these "community" areas, and for what reasons?
4. Had these "community" areas been used previously as the basis for any organized or educational agricultural program activities? Is so, specify and discuss.
5. What is done when a community is cut by a county (or State) line?
6. Have any reorganizations or adjustments been made in the original areas used as a basis for organization? If so, why?

F. Methods of Organization for Community

The following data is to be obtained for each community within the county being studied intensively.

1. Place of meetings
 - a. When was community committee organized?
 - b. Number of farmer members: Male_____, Female_____, Youth_____, Adults_____.
2. What criteria were used in getting representation on committees?
Type-of-farming areas? Physical conditions? Problem areas?
Trade centers? Church affiliation? Lodges? Nationalities? etc.
3. Was consideration given to neighborhoods as sub-areas in the community and was neighborhood representation provided for on community committees?
4. Was representation outlined by county agent or other official only, or did farmers offer suggestions?
5. What consideration, if any, was given the following in apportioning representation on the community level?

- a. Tenure groups
 - b. Racial groups
 - c. Nativity groups
 - d. Small farm operators
 - e. Economic groups
 - f. Nonagricultural groups
6. Were women included on committees? Clients of FSA? NFLA borrowers? Members of AAA Committee? Others? Were these considered "farmer" members or "agency members"?
 7. Were members of farm organizations consciously placed on committees? (Grange? Farmers Union? Farm Bureau: Marketing associations? Others?)
 8. Were young people (under 25 years) included on the committee?
 9. How did community committee members receive their membership? How and by whom were they selected, elected, or appointed? By what method and under what conditions are replacements in committees provided?
 10. What understanding did committee members have regarding their tenure of office on committees? What is the present policy?
 11. What constitutes membership on a committee? Is any distinction made between voting and non-voting members?
 12. Did the community land use planning committee replace existing county extension program planning committee or subcommittee? How long had such extension committee functioned prior to organization of land use planning committee?
 13. Women in LUP in the community

- a. Are women on community committees?
 - b. Do they act with men on all problems, or do they consider separate problems by themselves?
 - c. If women perform separately, what methods are used?
Subcommittees? Homemakers clubs? Other?
 - d. What are a few problems considered by women?
 - e. How are separate women's activities tied into LUP?
14. How are members notified of meetings?
15. Who takes initiative in calling community meetings?

G. Work of Community Committee

The following information is to be assembled for each community:

- 1. Secure dates of all LUP meetings for each community committee.
Indicate type of meeting and to whom it was open - e.g., just committee or whole community.
- 2. Secure minutes of all community meetings.
- 3. Number meetings held since organization and attendance at each.
- 4. Which leaders from government agencies and county officials have attended these meetings?
- 5. What have technicians done by way of participating in meetings of this community? Which ones?
- 6. Are community meetings strictly business, or are social meetings ever combined with them? If so, do other members of committee-men's families attend? Discuss.
- 7. Have community meetings been thrown open to the nonmembers, but residents of the community?
- 8. Have ideas finally incorporated in county plans originated in discussions of community committees?

9. If community-wide meetings have been held, what publicity was given the meetings? What was discussed? What was the response in attendance and toward the program?
10. Compared with the other communities of the county, how has each committee functioned with respect to:
 - a. Interest?
 - b. Attendance?
 - c. Development of a plan designed to meet the needs of the community?
 - d. Community leadership?
11. In what respect is each community similar to the other communities of the county? How is it different?
12. What specific planning assignments have been undertaken by each community committee? How was each assignment disposed of? What were the results, if any, of the work of the committees on each of these assignments?
13. What part have community committees played in formulating plans? Have they confined activities to:
 - a. Discussion
 - b. Gathering data
 - c. Preparing maps
 - d. Have they actually written plans, etc.?Discuss above with object of displaying the genesis of actual planning as finally stated in Final Plan Book for the county.
14. Processes or methods used to help community committees to determine their scope and functions

- a. How were these explained or agreed upon? By county agent?
By someone else?
 - b. Did county agent furnish an outline of range of problems
that might be considered? What were some of the problems
or subjects? Did specialists or representatives of action
agencies assist in this?
 - c. Did farmers present ideas or problems at this stage?
 - d. Were problems or subjects principally concerned with
individual farms, or were they broader community or county
problems?
15. Problems enumerated and defined in communities
- a. Were problems raised and discussed in connection with
future land use mapping?
 - b. Were problems raised and discussed of a particular type,
i.e., physical, economic, or social?
 - c. Was there definite guidance by discussion leader as to
problems to be considered in the communities, or was this
left "wide open" for group consideration?
 - d. Were problems chiefly related to individual farms, or
were they community-wide, county-wide, etc.?
 - e. How many community meetings were held in each community
to develop problems? To do mapping? Or both?
 - f. Who wrote up community committee statements concerning
problems?
 - g. How were problems brought together by county committee? How
were priorities determined (if any) as to order of attack?

- h. Did action agencies participate?
 - i. Are any community LUP meetings held at regularly stipulated intervals? What and how decided?
16. Techniques in mapping processes (Work Outline No. 1).
- a. What base maps were used?
 - b. Did farmers actually draw boundary lines? Color map?
 - c. Did the county agent (or other person) "steer" the activities by asking leading questions?
 - d. What technical material was brought into the community meeting to aid "mapping."
 - e. Who actually made the decisions as to future use of land?
 - f. Who assembled the community maps and consolidated them into a county map?
 - g. How were boundaries adjusted when a land use classification extended from one community to another?
 - h. Was "mapping" the end product sought for, or did farmers think this as a continuing process?
 - i. Was mapping done by ownerships or operating units, or according to natural phenomena?
 - j. What are the advantages of methods used compared with other methods?
17. Does the county agent attend every community meeting?
18. Are committees encouraged to hold meetings without outside help?
19. Are committee meetings called only when some specific proposal is to be considered?
20. Is there a definite scheduling of future committee meetings?
- How long into the future?

21. Who initiates these meetings?
22. What has been done toward making committeemen realize their responsibility as planning leaders?
 - a. To reflect the thinking of their farm neighbors in developing plans.
 - b. To return ideas of the planning group to the people they are supposed to represent.
23. List problem subcommittees which have been set up:

Problem	: Number of		: Meetings held past year		
	: members		: Average attendance		
	: Agency	: Number	: Rural	: Agency	
	: Rural	: em-	: meet-	: Rural	: Agency
	: people	: ployees	: ings	: people	: employees
	:	:	:	:	:
	:	:	:	:	:
	:	:	:	:	:
	:	:	:	:	:
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	:	:	:	:	:

For each problem listed indicate how the subcommittee findings were used by the community committee.

- a. Were the subcommittees set up before or after the LUP committee outlined the problems?
- b. Were subcommittee members taken exclusively from the LUP committee, or were new persons brought in to serve on subcommittee?
- c. Did these subcommittees show interest, discuss and make recommendations regarding problems outlined?

H. Participation of Professional Personnel and Action Programs in Planning

1. Technical personnel

- a. What concept does the county agent and representatives of the action agencies have of county planning?
- b. To what extent have technical personnel (e.g. professional workers exclusive of action agency representatives and those strictly in capacity of research consultants - in other words - those "steering" LUP) participated in planning? Regularity of their attendance?
- c. What meetings of professional workers have occurred independently of those also participated in by farmer committeemen? Discuss, including number of meetings, personnel present, purposes, resultant action.

2. Agency representation and attendance

a. List of agencies in county servicing agriculture and/or concerned with rural living conditions	:Is this agency rep-resented on:county LUP :committee :	:No.county:LUP meet-ings past:year :representative was present	No. meetings past year at which the agency representative was present
(1) Agricultural Adjust. Adm.	:	:	:
(2) Soil Conservation Service	:	:	:
(3) Farm Credit Administration	:	:	:
(4) Farm Security Administration:	:	:	:
(5) Rural Electrification Adm.	:	:	:
(6) Smith-Hughes Voc. Agr.	:	:	:
(7) County Dept. of Health	:	:	:
(8) County School Board	:	:	:
(9) Reclamation Bureau	:	:	:
(10) Grazing Service	:	:	:
(11) Indian Service	:	:	:
(12) Park Service	:	:	:
(13) Public Roads	:	:	:
(14) Biological Survey	:	:	:
(15)	:	:	:
(16)	:	:	:
(17)	:	:	:
(18)	:	:	:
(19)	:	:	:
(20)	:	:	:

b. Understanding, coordination, and cooperation of local agency representatives in the county

- (1) How are agency representatives brought into the planning process?
- (2) Are meetings held with agency representatives separately from farmers meetings? Who arranges meetings? Who makes individual contacts (if any) with agency representatives?
- (3) Does each agency representative of USDA know in some detail about the program of the others? Do they recognize a "farm program" as distinguished from separate action programs?
- (4) Do agency representatives recognize that there are common problems in which each is concerned?
- (5) What suggestions or other information have the agency representatives received from their superiors as to participation in LUP?
- (6) Is the county agent recognized by the agency representatives as the focal point for LUP activities in the county?
- (7) Have recommendations of LUP committee been accepted and put into action by agencies?

c. Action programs - recommendations - agreements - conduct, participation in carrying out.

- (1) At what point did farmer recommendations emerge?
- (2) What type of recommendations came first? Economic? Social? Physical?
- (3) Were recommendations by communities brought together on a county basis? By whom?

- (4) How were recommendations of farmers brought to the attention of action agency people?
- (5) Were there few or many recommendations? If many, how were some selected for immediate action?
- (6) Who analyzes recommendations with the view of determining need for further research?
- (7) What assistance was given by the joint LGC-BAE Committee?
- (8) What agreements for action were made between agencies and committees?
- (9) Were agreements submitted by agency representatives to their superiors? By county committee to State LUP Committee?
- (10) What action resulted from the State Committee as a result of (9)?
- (11) At what stage of planning did actual results appear?

3. Research work needed and methods of securing it.

- a. Were there problems and recommendations that the farmers said required further facts? Name a few.
- b. When technical assistance was requested, how was it arranged for?
- c. Were surveys or other types of work so organized that farmers or others in the community could participate in securing information? What kind? Who guided this?
- d. When technical work was performed by "experts" was it done with farmers participating or independent of them?
- e. Was technical data analyzed with farmer participation, or was it done independent of them?
- f. Were results of technical work by technicians presented

as facts? Who drew conclusions from the facts?

- g. In ~~what~~ way did technical services or research affect recommendations of committees?
 - h. Where additional data were needed, in what order was assistance requested? As from (a) farmers, (b) county agent, (c) county officials, (d) farmers' organizations, (e) local USDA agency representative, (f) State agencies (not college), (g) Experiment Station, (h) BAE, (i) Other.
 - i. Who did the job of preparing results of former research work into shape for use by farmer committees? Extension Service? Experiment Station? BAE? Other?
 - j. What use was made of AAA data available from the county office? How was material developed and by whom? How did this help the committees in arriving at conclusions?
 - k. Were county data developed from the U. S. Census? Kind of data? In what form were these data used? Did the Experiment Station or other technicians assist?
 - l. How were FSA data used? Who developed these data? How were they used?
 - m. What requests were made of SCS for technical help? What field work was done (if any) and how was the material used?
 - n. What data were secured from the county records? Who secured them? How were these data used?
 - o. The same questions apply to data from other sources.
 - p. What understanding does the county agent have as to what requires research and what can be answered immediately by local people?
4. Participation of Vocational Agriculture people in LUP in county.
- a. Do any Vocational Agriculture teachers participate in the planning process in this county? How?
 - b. Do night schools (under Vocational Agriculture) give consideration to LUP?
 - c. Do Vocational Agriculture students participate?

I. Getting Action On Plans.

1. What concrete changes are in evidence within the county which can be attributed, either directly or indirectly, to the work of the community and county planning committees?
2. Is there any indication of a lessening of interest following the committee report?
3. There are several stages in the planning process beginning with the initial suggestion and ending with action being taken. For example, a suggestion may be made and a subcommittee appointed to report on it. They, in turn, may ask for research on this subject and then report to the committee as a whole. The committee may make a recommendation to an action agency who may put it into effect. We are interested in learning three things about this process. First, just what is the usual procedure? Second, what types of suggestions go with what types of procedure? Third, at what stage in the process do the various suggestions stop? Some result in action. Some never are accepted by the committee. Others may proceed farther but never result in action. It would also be helpful to know who makes the original suggestions. Are they made by uninstructed committee members, action agency representatives, college or federal research agencies?

J. A Plan For Planning

1. To what extent is planning "thought through" in the county?
 - a. What plans were made for continuing LUP work in the county?
For how long? By whom made?

b. Was a calendar of work prepared by the county agent and LGC-BAE Committee?

(1) For what periods of time?

(2) What system of assigning responsibility and work to committee members is followed in efforts to sustain interest created and serve as continuity to subsequent meetings?

c. How does LGC-BAE Committee "keep up" with work in county?

(1) System of reporting.

(2) Assignment of planning counties to Extension-BAE personnel.

(a) Regularity of visits to each county.

2. What plans have been found most useful in keeping planning going in the county? In the communities?

K. Methods of Acquainting People with Planning Activities.

1. How are community committees advised of action of county committee?

2. What contact with committee members is maintained other than the formal one effected through their attendance at meetings?

3. What distribution within the county has the county report, submitted to Washington, had? What method of circulation was used? By whom?

4. To what extent were the following methods used in carrying the thinking and activities of the planning committees to the people?

a. Neighborhood representatives.

b. Community or neighborhood mass meetings.

c. Prepared pamphlets, bulletins, or mimeographed letters.

d. Vocational agriculture teachers meeting with farmers.

e. Rural leaders, ministers, school teachers, etc.

f. Home demonstration clubs.

- g. Farmer organizations -- Grange, Farm Bureau, A.C.P.,
Extension committees, community clubs, etc.
- h. Radio.
- i. Newspapers.
- j.
- k.
- l.
- m.

Where possible substantiate discussion of above by securing original copies of pertinent documents.

L. What Concept Do The People Have Of Planning?

1. Secure estimates from County Agent and other professional leaders-- and from county committeemen and community chairmen as to the number of people reached directly by planning process. Check this against enumeration in Who's Who phase of this study.
2. Interview several farmers who are not in direct contact with LUP activities to check on popular knowledge of the LUP activity. In addition to classification data (age, income level, tenure, etc.) information should be obtained on knowledge of LUP activity, recommendations of county committee, appreciation of problems. Consider possibility of an agricultural quiz--with questions pertinent to LUP work to date.
3. Interviews with others in county.
 - a. AAA Committeemen (1) Knowledge of LUP, (2) Participation, (3) Practicability of LUP in relation to AAA programs, (4) Effectiveness of LUP to date, (5) How many people have been reached, in opinion of the committeemen, (6) Suggestions

for improvement of LUP work.

- b. FSA advisory committeeman, or a client who is not on LUP committee. (Same as a.).
- c. A Conservation District Supervisor (if any). (Same as a.).
- d. A NFLA board member. (Same as a.).
- e. A member of Board of County Commissioners who is not a member of LUP committee.
- f. Others, as practicable.

Who's Who on Community and County Land Use Planning Committees

It is not anticipated that each committee member will have to be interviewed in the process of completing the Who's Who Schedule. Most of the information required to complete this form can be gotten from existing records in the county agent's office. It would be desirable to have the chairmen of the community land use planning committees assume the responsibility in checking and completing the schedules for all the other members on the community committee.

For clarification and interpretation of this schedule see the accompanying instructions and study the tabulation form.

In order to facilitate handling the data a tabulation form has been prepared and carefully checked against the schedule and instructions. Some planning groups may want to tabulate their own schedules. This schedule and tabulation form should lend itself to such a plan.

UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Extension Service
and
Bureau of Agricultural Economics

WHO'S WHO ON COMMUNITY AND COUNTY LAND USE PLANNING COMMITTEES

1. Name of committeemen _____

State _____, County _____

Date _____, Interviewer _____

Col- umn	Item	Col- umn	Item
2-4	Race: (circle) White, Negro, Other	51	Acres rented out _____
5, 6	Sex: (circle) Male, Female	52	Total acres operated _____
7	Year born _____ (or) Age _____		Number of committee member's
		53	Tenants _____
		54	Croppers _____
9-13	(Circle) Single, Married, Widowed, Divorced, or Separated	55	Laborers (Maximum regularly employed) _____
14	Highest grade completed (circle) 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 1C, 2C, 3C, 4C, over 4C.	56	Laborers (Maximum employed during peak season) _____
15	(Write in) Country of birth of committee member _____	57	(Write in) Most impt. crop or enterprise _____
16	His father _____	58	If crop, give acreage _____
17	His mother _____	59	Total production or quantity livestock _____ (unit)
	Indicate Number by Age Group:	60	(Write in) 2nd most impt. crop or enterprise _____
	Age : Children: Children away : in home : from home	61	If crop give acreage _____
18:24	Under 5 : :	62	Total production or quantity livestock _____ (unit)
19:25	5 - 9 : :	63	(Write in) 3rd most impt. crop or enterprise _____
20:26	10 - 14 : :	64	If crop, give acreage _____
21:27	15 - 19 : :	65	Total production or quantity livestock _____ (unit)
22:28	20 - 24 : :		
23:29	25 & over : :	66	() Member community committee ()
30:36	Farm tenure or occupation (Circle) O O.O. P.O. M T C FL	67	No. months a member _____
37	(Write in) Other _____	70	No. meetings held since appt. _____
38	(Check) If not now farming but has farmed in past ()	71	No. meetings attended _____
39-45	If combination farm and some other (Circle) Farm tenure O O.O. P.O. M T C FL	73	Distance to meetings _____ (mi.) (Circle) Selected or elected
46	(Write in) Other _____	78	If elected, by whom _____
47-48	If some income is from nonfarm sources, which is major source of income? (Circle) Farm, Other.	79	If selected, by whom _____
49	Total acres owned _____	80	If selected, reason for selection _____ _____ _____
50	Total acres rented _____		

Col- umn	Item	Col- umn	Item
68	() Member county committee ()		<u>Organizations a member of:</u>
69	No. months a member _____		Member No.
74	No. meet. held since appt. _____		now offices
75	No. meetings attended _____		(check) held
77	Distance to meetings _____ (mi)		Past
	(Circle) Selected or elected		Now 5 yrs
81	If elected, by whom _____	127-129	Cooperative (Specify) _____
82	If selected, by whom _____	130-132	Farm or Home Bur. _____
		133-135	Home Dem. Club _____
83	If selected, reason for selec- tion _____	136-138	Grange _____
		139-141	Farm Union _____
	Place of residence (write in name of) _____	142-144	(Write in) Other Farm Org. _____
84	Minor civil division _____	145-147	Church _____
85	Community _____	148-150	Sunday School _____
86	Neighborhood _____	151-153	(Write in) Other church org. _____
87,88	Check: Farm () Nonfarm ()	154-156	P.T.A. _____
	No. years continuous residence in:		
89	County _____		Kiwanis) _____
90	Community _____	157-159	Lions) _____
91	Present abode _____		Rotary) _____
92-101	(Circle one or more) Land use classifications in which farm holdings are located: A B C D E F G H I J	160-162	Community Club _____
	(Check) If available for use:	163-165	Patriotic Organization (Write in) _____
102	Automobile ()	166-168	Fraternal Organization (Write in) _____
103	Electricity in home ()		
104	Telephone ()		Others (Write in) _____
	(Check) If participating in:	169-171	_____
105	Agric. Conserv. Program ()	172-174	_____
106	Farm Security Adminis. ()	175-177	_____
107	Soil Conservation Service ()	178-180	_____
108	Federal Land Bank ()	181-183	_____
109	Production Credit Corp. ()		
	(Check) If a member of:		
			General : Upper : Middle : Lower rating : third : third : third
110, 111	A.C.P. Committee _____		Participa- : : : tion : : : _____
112, 113	F.S.A. Committee _____	184-186	Assuming : : : responsi- : : : bility : : : _____
114, 115	Extension Committee _____	187-189	Influence : : : _____
116, 117	R.E.A. Committee _____		General : : : interest : : : _____
118, 119	S.C.D. Committee _____		
120, 121	Co. or local school bd. _____		
122, 123	Co. Governing Body _____	190-192	_____
	(Write in) _____	193-195	_____
124, 125	Local governing body _____		
	(Write in) _____		
126	Local draft board _____		

Supplement to Who's Who Schedule

While it might be desirable to interview all of the county and community committee members in talking over the questions raised on the supplementary schedule, it does not seem essential that such be done. Those interviewed should represent a good cross section of all committeemen engaged in planning.

No formula is being presented as a basis for selecting the committee members to be interviewed, nor is there any suggestion as to the number to be interviewed. Each person will have to size up the county, analyze the committees and then determine the sample. In each case, however, a statement should accompany the report showing which factors were considered and how the committee members were selected for this interview.

UNITED STATES DEPARTMENT OF AGRICULTURE
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SUPPLEMENT TO WHO'S WHO SCHEDULE

In addition to the "Who's Who" schedule the following information should be secured, on a conversational basis, from each committee member in the counties where the planning process itself is being studied intensively. These questions are designed to secure information on the committee members' attitude, role, and conception of the planning program. These questions should not be used on a question and answer basis. They are merely suggestive in directing the interview. Following the interview the committeemen's reaction to each question should be recorded.

1. Have you ever talked with your neighbors about what the planning committee is doing?
 - a. To whom did you talk? About how many? About what things?
2. Have you ever discussed the planning program before any groups?
 - a.. What groups? About what things?
3. What specific group of people do you think look upon you as being their representative in the planning committee?
4. Have you ever assumed that you represented any definite group or interest on the planning committee? What?
5. What specific responsibilities, if any, are you assuming in getting action on the recommendations of your committee?
6. What do you think the planning program offers you and your farm neighbors that is new or different from what the county agent and other agencies have been doing in the past?
7. To get planning committees that would suit all the farmers in the community the best, should members be appointed by the county agent, or elected by the farmers? Why?

8. What group or groups do you feel are left out of the planning program?
9. Should tenants and owners and laborers all be represented on planning committees? Why?
10. Should Negroes participate in planning? If so, how?
11. Should people from the village center be represented on planning committees? Why?
12. How about meetings of the committee? Are they often enough?
Too often? Discuss.
13. Should social functions be added to planning meetings?
14. Do the farmers have an opportunity to express their ideas in planning meetings or are the meetings too heavily dominated by the county agent and other governmental employees?
15. Do you think the plan developed by the county committee is one that will attract the interest of your community? Why?
16. How can more of your farm neighbors participate in the planning program? Would this be desirable? Why?
17. What have you learned about planning? What do you think your neighbors have learned about planning?
18. What about your interest in planning now as compared with when you started? If you are more interested, why? If less interested, why?
19. What progress do you feel has been made in planning?
20. As a member of the planning committee how do you visualize your job?
21. Do you feel that participation in planning work represents a burden upon the time and expenditures of committeemen?
22. Should committeemen be paid a salary and/or expenses for their participation in the planning work? Why?

23. How many of the land use planning committee members had you met before the committee was called together?

a. On the community committee?

b. On the county committee?

c. How many members had been on other committees with you?

Which committees?

24. Have you ever been a Farm Bureau director? Have you participated in any other extension programs? How many? How long?

25. What are your plans for your farm when you retire - sell, have your son take over, rent, etc.?

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WHO'S WHO ON COUNTY LAND USE PLANNING
COMMITTEES

General Instruction for Use in Understanding the Schedule
and for Transferring Data from the Schedule to the Tabulation Form.

Column
Number
(These column
numbers corres-
pond to those on
the tabulation form.)

FAMILY COMPOSITION

- | | |
|-----------------------|---|
| 1 | Name of committee member; arrange on tabulation sheet by communities, either natural or those presently used in planning organization. |
| 2,3,4 | Check whether white, Negro, or other. |
| 5,6 | Check whether male or female. |
| 7 | Date of birth by year. If necessary compute from present age. |
| 8 | Compute age as of present date. |
| 9-13 | Check whether single, married, widowed, divorced or separated. |
| 14 | Indicate by number highest school grade completed by committee member. If college trained, indicate by a C following years of college training. Example: 4-C. |
| 15 | Write in country of birth of committee member. |
| 16 | Write in country of birth of committee member's father. |
| 17 | Write in country of birth of committee member's mother. |
| 18,19,20
21,22,23 | Indicate number of children in each age classification residing in the household. |
| 24,25,26,
27,28,29 | Indicate number of children in each age classification residing out of household. |

Column
Number

Instructions

OCCUPATION

- 30-36 Farmer: Check tenure status; farm owner, owner operator, part owner, manager, tenant, cropper, farm laborer. (Part owner owns a part of his land and rents from others the rest of the land he operates; owner operator refers to the person who owns and operates his land; farm owner refers to the person who owns his land but does not live on or operate the farm.)
- 37 If not a farmer, write in present occupation. Be specific. Example: food merchant, lawyer, Sup't of schools, retired, etc.
- 38 If occupation is classified as other than farming, indicate by check whether member has ever been engaged in farming.
- 39-45 If member is dually engaged in farming and some nonfarm occupation, indicate farm tenure by checking appropriate column--farm owner, owner operator, part owner, manager, tenant, cropper, laborer.
- 46 If member is dually engaged in farming and some nonfarm occupation, write in his nonfarm occupation. Be specific. Example: food merchant, lawyer, Sup't of schools, retired, etc.
- 47,48 If member is dually engaged in farming and some nonfarm occupation, indicate by check which contributes the greater amount to his income..
- 49 If farm owner (either columns 30, 31, 32, 39, 40, 41) indicate: Total acres farmland owned.
- 50 Total acres farmland rented, if any.
- 51 Total acres farmland rented out, if any.
- 52 If owner, owner operator, part owner, or tenant, total acres farmland operated.
- If member is farm owner either engaged solely in farming (columns 30,31,32) or in farming combined with a nonfarm occupation (columns 39, 40, 41) indicate:
- 53 Number of tenants renting from him, if any.
- 54 Number of croppers farming his land, if any.
- 55 Maximum number of farm laborers regularly employed by him during past year, if any.
- 56 Maximum number of farm laborers employed during peak season by him during past year, if any.

Column
Number

Instructions

PRINCIPAL CROP OR FARM ENTERPRISE

57-65

These columns are an attempt to get information on economic status of each member so as to determine how he ranks with other people in the community or county. The data also will indicate whether the committee membership represents the varied farming interests of the county in question.

The tabulation provides for consideration of the three most important farming activities of the member concerned. "Most important" refers to that farming activity which provides the maximum source of income whether cash or in kind. The other two categories refer to those farming activities ranking 2nd and 3rd in relation to their contribution to the member's total income.

57,60,63

Write in name of crop or other farm enterprise for past year (e.g. Enterprise = cattle, hogs, sheep, poultry, etc.)

58,61,64

If enterprise is crop--give total acreage grown for past year. Obtain where possible from A.A.A. records. If enterprise is livestock--leave these columns blank.

59,62,65

If enterprise is crop--give total production by appropriate unit measure. If enterprise is livestock (poultry, cattle)--give size of herd or flock.

LAND USE PLANNING PARTICIPATION

66

Check if member of a community committee.

67

Indicate number of months a member of community committee.

68

Check if member of county committee.

69

Indicate number of months a member of county committee.

70,74

Give total number of meetings of each committee (community and county) since the committee member concerned was first appointed to that committee. This will weight each individual's attendance in terms of the number of meetings he was officially eligible to attend.

71,75

Give total number of meetings individual attended since he was appointed to either committee.

72,76

Compute attendance index at community and county committee meetings. This is done by dividing the number of meetings attended by member by number of meetings held while member held active membership.

Column
Number

Instructions

- 73, 77 Present distance in miles to usual committee meeting place from member's home.
- 78, 81 If elected, for each (community and county) committee, write in how member was elected, e.g., by open community meeting, by community, by county, or State committee, by joint land use planning committee, by mailed ballots, etc.
- 79, 82 If not elected, for each (community and county) committee, write in how member was selected, e.g., by county agent; by chairman, county committee; by chairman, community committee; by Home Demonstration Agent; by (specify official) with approval of (specify); by representatives of action agencies, etc.
- 80, 83 Write in principal reason given by party selecting member for the selection, e.g., "Has always cooperated in extension work"; "Is a leader in his community", etc.

RESIDENCE

- 84 Write in name of minor civil division in which member resides.
- 85 Write in name of community in which member resides.
- 86 Write in name of neighborhood in which committee member resides if the county has been delineated.
- 87, 88 Check whether present residence is on a farm or nonfarm.
- 89, 90, 91 Indicate number of years continuous residence in county, community and present abode.
- 92-101 Check land use classification of member's major holdings whether operated by himself, by farm manager or by tenant.

CONVENIENCES AVAILABLE FOR USE

- 102 Check if automobile is available for use.
- 103 Check if electricity in any form is available for use.
- 104 Check if telephone is available for use.

AGRICULTURAL PROGRAMS

- 105-109 Check whether participating in any of agricultural programs now.

Column
Number

Instructions

COMMITTEES AND BOARDS

110-126

Check in appropriate column whether a member of committee or board either at present or during the past 5 years for the following:

- Agricultural Conservation Program
- Farm Security Administration (Rehabilitation and tenant purchase)
- Extension Committee
- Rural Electrification
- Soil Conservation District
- County or Local School Board
- County governing body such as Township Trustee, Board of Supervisors, County Commissioner, etc. (Write in name of specific agency).
- Local governing body such as Mayor, Alderman, Justice of the Peace, Sheriff, etc. (Specify by name)
- Local draft board.

OTHER PARTICIPATION

127-183

These items are attempts to discover the extent of membership and leadership in organized activities not previously considered. As the pattern of entries is the same for each organization considered, example treatment of only one will be sufficient to illustrate proper entry of data. If one is a director of a Farm Bureau cooperative etc., he should be listed as an office-holder.

Example:

127

Check if member of cooperative organization. Specify name and type of cooperative.

128

Indicate number of offices held in cooperative at present time. This includes both elective offices, (Pres., Treas., etc.) and appointive office (membership on committees).

129

Indicate number of offices held in cooperative during past five years exclusive of those currently held (already entered in column 117).

This also includes appointive as well as elective offices.

Note: To exhaust all possibilities of organization participation would make the schedule and tabulation sheets too cumbersome. Accordingly, entry spaces for those which might be expected to occur most frequently have been included. The several blank columns are provided for entering the name of organizations present in the county for which the schedule is being used but for which there is no specific provision.

Column
Number

Instructions

So that the chances for omission of organizations not specifically listed will be lessened, the following list of organizations is included for reference purposes:

Religious:

Church: (give denom.)
Sunday School
Choir
Adults' religious organization
Women's Missionary Society
Ladies' Aid Society

Educational:

Parent-Teachers Association
Literary society, book club, reading group, etc.
Men's agricultural extension organization or association
Home demonstration club or women's agricultural
extension organization

Occupational:

Farmers' Coop. and Educa. Union of America
American Farm Bureau Federation
The Grange
Farmers' Association
Farmers' Institute
Master Farmers of America
Home Bureau or Home-Makers' Club
Tenant, cropper, or farm laborer organization

Economic:

Farm crop marketing association
Livestock and poultry marketing association
Dairy products marketing association
Fruit and vegetable marketing association
Other marketing association
Coop. store or exchange
Other purchasing association
Credit association
Coop. insurance company
Coop. telephone company
Other cooperative association

Fraternal (Lodges, secret societies):

Masons, Woodmen of World, Odd Fellows, etc.

Instructions

Other Organizations:

(a) Civic, Patriotic

American Legion
American Legion Auxiliary
V. F. W.
Daughters of the American Revolution
United Daughters of the Confederacy
National or International civic clubs
Local community club
Nationality association

(b) Artistic:

Musical (Instrumental: band, orchestra) organiz.
Musical (Vocal: not church choirs) organization
Dramatic organization

GENERAL RATING

184-195

This section of the schedule has been designed to rate the planning committee members according to (1) their participation in planning activities, both in and out of meetings (2) the extent and manner in which they assume real responsibility for planning and getting action on plans (3) the influence of the committee members in planning, both in and out of meetings, and finally (4) their general interest in planning.

The county agent and other professional persons who have been closely associated with the planning activities should be asked to make these general ratings. If more than one person is qualified to make ratings, the final rating for each of the activities listed should represent the collective judgment of those so qualified. A complete list of all committee members should be compiled. They should then be rated on their participation in planning, dividing them into approximately three groups--upper third, middle third, and lower third. The same procedure should be followed for rating them in assuming responsibility, their influence in planning, and their general interest in planning.

Finally the four separate ratings for each of the committee members should be recorded on the Who's Who schedule.

1871

1872

1873

1874

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1887

1888

1889

1890

UNITED STATES DEPARTMENT OF AGRICULTURE
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WHO'S WHO ON COMMUNITY AND COUNTY LAND USE PLANNING COMMITTEES
Tabulation Form

State _____
County _____
Date _____

Tabulated by _____

[illegible]

Tab. - 2

Family composition										Occupation																								
Age of children										Combination of occupations																								
Number in home					Number out of home					Farm Operator					Other SPECIFY					Farmed in past					Farm tenure					Other occupation				
Number in home					Number out of home					Farm Operator					Other SPECIFY					Farmed in past					Farm tenure					Other occupation				
Under 5	5 - 9	10 - 14	15 - 19	20 - 24	25 & over	Under 5	5 - 9	10 - 14	15 - 19	20 - 24	25 & over	Owner	Owner-operator	Part-owner	Manager	Tenant	Cropper	Farm laborer	Owner	Owner-operator	Part-owner	Manager	Tenant	Cropper	Farm laborer	Owner	Owner-operator	Part-owner	Manager	Tenant	Cropper	Farm laborer		
18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:	18:19:20:21:22:23:24:25:26:27:28:29:30:31:32:33:34:35:36:			

Tab. - 3

		Principal crop or farm enterprise																
Occupation		Acreage		Indicate		Most important		2nd most important		Total production (indicate unit)		Crop or other farm enterprise		Acreage		Total production (Indicate unit)		
Occupation:	If owner:	no. of	committee:	member's	crop or	enterprise	crop or	enterprise	crop or	enterprise	crop or	enterprise	crop or	enterprise	crop or	enterprise		
source of	or	tenant	income															
Farm	Total acres owned	Total acres rented	Total acres rented out	Total acres operated	Tenants	Croppers	Farm laborers regularly employed	Farm laborers employed during peak season	Crop or other farm enterprise	Acreage	Total production (indicate unit)	Crop or other farm enterprise	Acreage	Total production (indicate unit)	Crop or other farm enterprise	Total production (Indicate unit)		
Nonfarm																		
47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65

Tab. - 4

Land use planning participation											
Method of committee appointment											
Community											
County											
Elected by whom											
Reason for selection											
Elected by whom											
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Tab. -6

Residence										Committees and boards a									
Location of farm holdings with reference to land use classification										member of									
										Participation in agriculture programs									
										Conveniences : available for use									
										A.C.P.									
										F.S.A.									
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										Now									
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Other participation																	
Community Club			Patriotic organization			Fraternal organization			Other			Other					
:No. offices held			:No. offices held			:No. offices held			:No. offices held			:No. offices held					
Member	Now	Past 5 years	Member	Now	Past 5 years	Member	Now	Past 5 years	Member	Now	Past 5 years	Member	Now	Past 5 years			
160:	161	162	163:	164	165	166:	167	168	169:	170	171	172:	173	174:	175	176:	177

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Other participation										General rating																														
Other					Other					Assuming					Influence					General interest																				
:No. offices : : held					:No. offices : : held					:Participation : : responsibility:					:Upper third : : Middle third : : Lower third					:Upper third : : Middle third : : Lower third																				
Member	178:	179 :	Member	181:	182 :	Past 5 years	183 :	184 :	Upper third	184:	185 :	Middle third	185:	186 :	Lower third	186:	187 :	Middle third	188:	189 :	Lower third	189:	190 :	Upper third	190:	191 :	Middle third	191:	192 :	Lower third	192:	193 :	Upper third	193:	194 :	Middle third	194:	195 :	Lower third	195:

